

NOTICE OF CASUAL VACANCY

HIGHWOOD PARISH COUNCIL

NOTICE IS HEREBY GIVEN

that a vacancy has arisen in the office of Parish Councillor for the above Parish by reason of the resignation of Ursula Maher.

An election to fill the vacancy will be held within SIXTY days of the date of this notice, provided a request in writing by TEN electors of the said parish is received by

**The Chief Executive
Chelmsford City Council
Civic Centre, Duke Street
Chelmsford CM1 1JE**

within FOURTEEN days of the date of this notice (excluding weekends and Bank Holidays), i.e. by 6th February 2026

If no such request is received the Parish Council will proceed to fill the vacancy by co-option.

Dated 19th January 2026

**Signed Sarah Gaeta
Parish Clerk**

Address c/o Highwood Village Hall