



HIGHWOOD PARISH COUNCIL

12th January 2026

Members of Highwood Parish Council, you are hereby summoned to attend the
The Parish Council Meeting on Monday 19th January 2025 @ 7.30pm
held in Highwood Village Hall (foyer)

**Signed: SL Gaeta
Clerk**

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT MODE AGENDA

55/25 Declaration of Interests/Recording at Meetings

All Members to be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified them about it. The Chairman to give members the opportunity to declare any interests and note them.

Councillors/Members of the Public to declare their intention to record the Meeting.

56/25 Apologies for Absence

A vote to be taken to accept apologies and the reasons submitted.

57/25 Minutes

The Minutes of the Parish Council Meeting of 17th November 2025 to be approved and signed.

58/25 Cllr. Mike Steel/Cllr. Nicolette Chambers

To receive reports from County and City Councillors.

59/25 Public Forum

The Chairman to allow a maximum of 15 minutes for the public to address the Council.

60/25 Reports from Representatives

- a) School Liaison
- b) Play Area

61/25 Finance and General Purposes

- a) To approve the budget for financial year 2026/27.
- b) To agree the precept for financial year 2026/27.
- c) To approve the accounts for payment between 18th November 2025 and the date of the meeting.



HIGHWOOD PARISH COUNCIL

62/25 Planning

To consider any applications received between the date of this agenda and the meeting.

To note the response to the following application, submitted outside of a meeting under delegated authority:

- (i) 25/01596/FUL – Demolition of existing barn and construction of 1 detached dwelling at New Barnes Farm, Ingatestone Road, Highwood. **Objection.**

63/25 General Information