



HIGHWOOD PARISH COUNCIL

12th March 2025

Members of Highwood Parish Council, you are hereby summoned to attend the
The Parish Council Meeting on Monday 17th March 2025 @ 7.30pm
held in Highwood Village Hall (foyer)

Signed: *S Gaeta*
Clerk

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT MODE **AGENDA**

63/24 Apologies for Absence

A vote to be taken to accept apologies and the reasons submitted.

64/24 Declaration of Interests/Recording at Meetings

All Members to be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified them about it. The Chairman to give members the opportunity to declare any interests and note them.

Councillors/Members of the Public to declare their intention to record the Meeting.

65/24 Minutes

The Minutes of the Parish Council Meeting of 20th January 2025 to be approved and signed.

66/24 Essex Rural Policing

To receive an update from PC John Davey.

67/24 Cllr. Mike Steel/Cllr. Nicolette Chambers

To receive reports from County and City Councillors.

68/24 Public Forum

The Chairman to allow a maximum of 15 minutes for the public to address the Council.

69/24 Clerk's Report

To receive a report from the Clerk.

70/24 Reports from Representatives

- a) School Liaison
- b) Play Area



HIGHWOOD PARISH COUNCIL

71/24 Finance and General Purposes

- a) To review and approve payments made between 20th January 2025 and the date of this meeting.
- b) To receive, check and sign the bank reconciliations from July to December 2024 (current account) and July 2024 – February 2025 (savings account).
- c) To agree an additional £493.26 towards further work regarding the Norwich to Tilbury pylon scheme, as part of the Parishes Group.
- d) To consider a grant application from the church for £600.

72/24 Planning

To note the following submissions made outside of the meeting:

- (i) 25/00003/FUL – Erection of rural worker dwelling at Highwood Stud, Wyses Road, Highwood.
Objection.
- (ii) 25/00172/FUL – Construction of a single storey rear/side extension at Briggs Farm Cottage, Cock Lane, Highwood. **No comment.**

73/24 Environment

- a) To consider the purchase of two defibrillators with insulated cabinets for the bus shelters in Edney Common and Ingatestone Road, at an estimated cost of £1,210 + VAT each.
- b) (i) To receive an update on the investigation into further appropriate sites for the CCTV columns and cameras, if available at the meeting. (ii) To consider further actions as a result.

74/24 General Information