



HIGHWOOD PARISH COUNCIL

13th September 2023

Members of Highwood Parish Council, you are hereby summoned to attend the
The Parish Council Meeting on Monday 18th September 2023 @ 7.30pm
held in Highwood Village Hall (foyer)

Signed: *S Gaeta*
Clerk

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT MODE **AGENDA**

61/23 Declaration of Interests/Recording at Meetings

All Members to be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified them about it. The Chairman to give members the opportunity to declare any interests and note them.

Councillors/Members of the Public to declare their intention to record the Meeting.

62/23 Apologies for Absence

A vote to be taken to accept apologies and the reasons submitted.

63/23 Cllr. Mike Steel/Cllr. Nicolette Chambers

To receive reports from County and City Councillors.

64/23 Minutes

The Minutes of the Parish Council Meeting of 17th July 2023 to be approved and signed.

65/23 Public Forum

The Chairman to allow a maximum of 15 minutes for the public to address the Council.

66/23 Clerk's Report

To receive a report from the Clerk.

67/23 Reports from Representatives

- a) School Liaison
- b) Play Area



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68/23 Finance

- a) To review and approve payments made since the last meeting.
- b) To receive a budget update.
- c) To note the amendment to the asset value on Section 3 of the Annual Governance Accountability Return (AGAR) for 2022/23.
- d) To discuss and decide whether to pay Fusion Technology by Direct Debit.

69/23 Planning

- a) To note the following submission(s) made outside of the meeting:
 - (i) 23/01261/FUL – Proposed change of use from Agricultural Building (Use Class Sui Generis) to Commercial Use (Use Class E) industrial use suitable for residential areas at Radley Green Farm, Radley Green Road. **No objection.**

70/23 Environment

- a) To revisit quotes received for fencing at the Edney Common play area.
- b) To discuss and decide if some equipment at the Edney Common play area will be replaced.
- c) To revisit the Sensory Garden grant-funded project at the Edney Common play area.
- d) To discuss the proposed CCTV project.

71/23 General Information

- a) To note the 80th anniversary of the D-Day landings in June 2024 and discuss any commemorative events that may result.
- b) To note the meeting dates for 2024.