



HIGHWOOD PARISH COUNCIL

Minutes of the Extraordinary Parish Council Meeting
held on Monday 12th June 2023 @ 7.00pm at Highwood Village Hall (foyer)

In Attendance

Cllr P Latham (Chairman)	Cllr T Hornsell (Vice-Chairman)	Cllr S Gill
Cllr S Maclean	Cllr D Cameron	Clerk 1 member of the public

43/23	Declaration of Interests/Recording at Meetings Cllr Latham disclosed a non-pecuniary interest in item 47/23(f).
44/23	Apologies for Absence Cllrs Maher and Latham-Pearmain due to other commitments. Reasons accepted.
45/23	Minutes The Minutes of the Annual Parish Council Meeting of 15 th May 2023 were approved and signed.
46/23	Public Forum A member of the public discussed the sale of land at Radley Green.
47/23	Finance a) It was resolved to receive the Internal Auditor's Report. b) It was resolved to approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 22/23. c) It was resolved to approve and sign the Accounting Statements (Section 2) of the AGAR for 2022/23. d) It was resolved to note the period of the exercise of public rights as 26 th June to 4 th August 2023. e) The Internal Auditor was appointed at the meeting held on 15 th May 2023. f) It was resolved to approve a £100 grant to the Highwood Primary School PTA. g) It was resolved to appoint Fisher Jones Greenwood Solicitors to facilitate the auction of land at Radley Green, at a cost of £1500 + VAT and disbursements. It is anticipated that this cost will be passed on to the buyer. h) It was resolved to approve the file storage fees at a cost of £84.18 per month, including VAT and insurance.

The meeting closed at 7.23pm