



HIGHWOOD PARISH COUNCIL

15th March 2023.

The Parish Council Meeting will be held on Monday 20th March 2023 @ 7.30pm
Meeting will be held in Highwood Village Hall (foyer)

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT MODE & REMOTE MEETING POLICY ADHERED TO

AGENDA

A decision to be made **Expenditure decision**

12/23.	Declaration of Interests/Recording at Meetings All Members to be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Chairman to give members the opportunity to declare any interests and note them. Councillors/Members of the Public to declare their intention to record the Meeting.
13/23.	Apologies for Absence A vote to be taken to accept apologies and the reasons submitted.
14/23.	Minutes The Minutes of the Parish Council Meeting of 23 rd January 2023 to be approved and signed.
15/23.	Cllr. Mike Steel/Cllr. Nicolette Chambers
16/23.	Public Forum The Chairman to allow a maximum of 15 Minutes for the Public to address the Council.
17/23.	Clerks Report
18/23.	Review of Community Projects/Action Plan for 22/23 Councillors to review the Action Plan & associated budgets. Members to discuss CCTV.
19/23.	Reports from Representatives <ul style="list-style-type: none"> • School Liaison • Play Area
20/23.	Finance a) Members to review & approve payments. b) Clerk to present Bank Reconciliation/Bank Statements for end of January & February 2023. c) Finance report from Clerk to include 3 rd quarter budget review d) HMRC VAT correspondence. e) Members to review a quotation for a sensory garden @ Edney Common f) Members to review fencing quotes for Edney Common

Clerk: Mrs K. Kuderovitch. Postal Address: Springfields, Crows Lane, Woodham Ferrers, Essex
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21/23.	<p>Planning 🗳️ 23/00211/FUL Address: New Barnes Farm Ingatestone Road Highwood Chelmsford Description of works: Retrospective change of use from agricultural to mixed use including agricultural builder's yard incorporating office & storage</p> <p>23/00227/FUL Address: The Paigles Loves Green Highwood Chelmsford Description of works: Single storey rear extension, with velux windows & garage conversion</p>
22/23.	<p>Annual Parish Meeting Due to Purdah restrictions a new date to be set after 15th May 2023.</p>
23/23.	<p>General Village Items/Information</p> <ul style="list-style-type: none">• Contact from residents.• Newsletter – review• Build outs at School• SID installation/download of data• Drainage Church Farm• Kings Coronation• Summer Fayre 2023• Elections 2023• Litter Pick – Sunday 27th March 2023• Potholes/Pathways – Tree roots – general disrepair• Clerk/Councillors to be offered the opportunity to share any further information/suggestions.
	<p>THE FOLLOWING ITEM IS CONFIDENTIAL – COUNCILLORS TO TAKE A VOTE TO EXCLUDE PRESS & PUBLIC 🗳️ 📱</p>
24/23.	<ul style="list-style-type: none">• Sale of Garages• Allotment site at Radley Green

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