



HIGHWOOD PARISH COUNCIL

16th November 2022.

The Parish Council Meeting will be held on Monday 21st November 2022 @ 7.30pm
Meeting will be held in Highwood Village Hall (foyer)

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT MODE & REMOTE MEETING POLICY ADHERED TO

AGENDA

A decision to be made **Expenditure decision**

42/22.	Declaration of Interests/Recording at Meetings All Members to be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Chairman to give members the opportunity to declare any interests and note them. Councillors/Members of the Public to declare their intention to record the Meeting.
43/22.	Apologies for Absence A vote to be taken to accept apologies and the reasons submitted.
44/22.	Minutes The Minutes of the Parish Council Meeting of 5 th October 2022 to be approved and signed.
45/22.	Cllr. Mike Steel/Cllr. Nicolette Chambers
46/22.	Public Forum The Chairman to allow a maximum of 15 Minutes for the Public to address the Council.
47/22.	Review of Community Projects/Action Plan for 22/23 Councillors to review the Action Plan, to include 20's plenty, football goals.
48/22.	Reports from Representatives <ul style="list-style-type: none"> • School Liaison • Play Area
49/22.	Finance a) Members to review & approve payments. b) Clerk to present Bank Reconciliation/Bank Statements for end of October 22. c) Clerk to present 1 st & 2 nd quarter budget reviews. d) External Audit Report to PKF Littlejohn – Clerk to report. e) HMRC VAT correspondence. f) Members to review a grant application.
50/22.	Planning 22/01240/FUL Address: Land East Of The Green Man Highwood Road Edney Common Chelmsford Description of works: Construction of a new detached dwelling with separate amenity space and ancillary buildings including off street parking.

Clerk: Mrs K. Kuderovitch. Postal Address: Springfields, Crows Lane, Woodham Ferrers, Essex
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51/22.	General Village Items/Information <ul style="list-style-type: none">• Hedges/shrubs/pathways.• Contact from residents.• Newsletter – review• Fencing Edney Common• Build outs at School• Clerk/Councillors to be offered the opportunity to share any further information/suggestions.
	THE FOLLOWING ITEM IS CONFIDENTIAL – COUNCILLORS TO TAKE A VOTE TO EXCLUDE PRESS & PUBLIC 🙅 📵
52/22.	<ul style="list-style-type: none">• Sale of Garages• Allotment site at Radley Green

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