



HIGHWOOD PARISH COUNCIL

17th March 2022.

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are summoned, to attend the forthcoming meeting of Highwood Parish Council, where the under-mentioned business is proposed to be transacted.

Karen Kuderovitch – Clerk to the Council

The Parish Council Meeting will be held on Monday 21st March 2022 @ 7.30pm
Meeting will be held in Highwood Village Hall (foyer)

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT MODE & REMOTE MEETING POLICY ADHERED TO

AGENDA

A decision to be made **Expenditure decision**

86/21.	Declaration of Interests/Recording at Meetings All Members to be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Chairman to give members the opportunity to declare any interests and note them. Councillors/Members of the Public to declare their intention to record the Meeting.
87/21.	Apologies for Absence A vote to be taken to accept apologies and the reasons submitted.
88/21.	Minutes The Minutes of the Parish Council Meeting of 24 th January 2022 to be approved and signed
89/21.	Cllr. Mike Steel/Cllr. Nicolette Chambers
90/21.	Public Forum The Chairman to allow a maximum of 15 Minutes for the Public to address the Council.
91/21.	Review of Policies <ul style="list-style-type: none"> Expenses Policy (new)
92/21.	Review of Community Projects/Action Plan for 22/23 Council to review the recommendation for public consultation on the expenditure associated with the following projects: <ul style="list-style-type: none"> Footway improvements from Edney Common to Loves Green Speed Indicator Device CCTV Council to consider the following events/projects: <ul style="list-style-type: none"> Queens Jubilee – Council to consider how to mark the occasion & agree any associated expenditure.

Clerk: Mrs K. Kuderovitch. Postal Address: Springfields, Crows Lane, Woodham Ferrers, Essex CM3 8RR. Clerks Telephone 01245 842953

email: clerk@highwoodpc.org. www.highwoodpc.org





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	<ul style="list-style-type: none"> • Highwood Parish Council & Highwood Village Newsletter – review of February edition & distribution arrangements. • Annual Parish Meeting – Wednesday 18th May 2022 – Clerk to report. • Football goals in play parks • Speedwatch information • Discussion board for web site • Comments cards in bus stops
93/21.	Reports from Representatives <ul style="list-style-type: none"> • School Liaison • Play Area • Environment
94/21.	Finance 👍 📷 a) Clerk to present Bank Reconciliation/Bank Statements for end of January/February 2022. b) Council to appoint Heelis & Lodge as the internal auditor for 21/22. c) Unity signatories – Clerk to report on 4 th signatory. d) Council to review the document for recommendation on removal & replacement of the bus shelter opposite Highwood Primary School (3 quotations). e) Council to consider a donation to Essex Air Ambulance. f) Council to consider a donation to a recognized Ukraine support group (permitted under General Power of Competence). g) Clerk to report on application for funding for a new lap top. h) Review of payments – to be presented at the meeting.
95/21.	Planning 👍 22/00105/FUL - The Cuckoo Radley Green Road Roxwell Chelmsford Essex Application to covert to a dwelling. Clerk to report on Planning Appeals & distribute the updated planning summary document. Councillors to share any further planning information.
96/21.	General Village Items/Information <ul style="list-style-type: none"> • Ride London • Noticeboards – Edney Common/Ingatestone Road • Bus stop road markings within 30ft – reported under Ref: 2748991 • Contact from residents. • Clerk/Councillors to be offered the opportunity to share any further information/suggestions.
	THE FOLLOWING ITEM IS CONFIDENTIAL – COUNCILLORS TO TAKE A VOTE TO EXCLUDE PRESS & PUBLIC 👍 📷
97/21	<ul style="list-style-type: none"> • Sale of Garages • Allotment site at Radley Green

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