

**HIGHWOOD PARISH COUNCIL**

**PARISH COUNCIL MEETING - PRECEPT AGREEMENT FOR 22/23 - 15TH NOVEMBER 2021**

	PRECEPT 20-21	ACTUAL SPEND TO DATE	PRECEPT 21-22
<b>RUNNING COSTS - COMPULSORY EXP.</b>			
1 PAYROLL (SALARY,TAX & PENSION,WFH)	£ 6,000.00	£ 3,220.14	£ 6,000.00
2 ANNUAL INSURANCE	£ 451.00	£ 832.80	£ 900.00
3 ANNUAL PLAY INSPECTION	£ 400.00	£ 151.00	£ 200.00
4 HALL HIRE	£ 140.00	£ -	£ 140.00
5 SUBSCRIPTIONS (EALC ANNUAL FEE/RCCE)	£ 250.00	£ 264.44	£ 270.00
6 AUDIT - (INTERNAL & EXTERNAL)	£ 500.00	£ 480.00	£ 660.00
7 UNITY BANK CHARGES	£ 92.00	£ 36.00	£ 72.00
8 TRAINING	£ 400.00	£ 648.00	£ 400.00
9 OFFICE EXPENSES (TONER/PAPER/STATIONERY)	£ 400.00	£ 201.41	£ 300.00
10 COUNCILLOR EXPENSES/MILEAGE	£ 500.00	£ -	£ 200.00
11 CHAIRMANS ALLOWANCE/S137	£ 100.00	£ 20.00	£ 100.00
12 GROUNDS MAINTENANCE	£ 2,000.00	£ 1,482.00	£ 1,800.00
13 PUBLIC WORKS LOAN REPAYMENTS	£ 10,338.00	£ 5,169.00	£ 10,338.00
14 ELECTION EXPENSES	£ -	£ -	£ 100.00
15 PARISH COUNCIL STORAGE	£ 180.00	£0	£ 50.00
16 LOCAL COUNCIL ACCREDITATION	£ 100.00	£ 60.00	£ -
	<b>£ 21,851.00</b>	<b>£ 12,564.79</b>	<b>£ 21,530.00</b>
<b>COMMUNITY PROJECTS/NEW LINE ITEMS</b>			
17 LOCAL HIGHWAYS PANEL REQUESTS - TO BUILD THE CURRENT FUND			£3,000.00
18 QUARTERLY NEWSLETTER - PRODUCTION & DISTRIBUTION - NEW			£1,500.00
19 SENSORY GARDEN - NEW			£1,000.00
20 BUS SHELTERS - NEW			£3,000.00
21 CCTV			£10,000.00
<b>TOTAL</b>			<b>£18,500.00</b>
PRECEPT AMOUNT FOR 22-23			£40,030.00
INCREASE IN £ 22-23			£8,179.00

% INCREASE	25.60%
APPROX. INCREASE PER ANNUM PER HOUSEHOLD	£30

<b>PRECEPT HISTORY</b>	
PRECEPT 21-22	£31,851.00
INCREASE 21-22	<b>NO INCREASE</b>
PRECEPT 20-21	£31,851.00
INCREASE 20-21	£6,336.00
% INCREASE	24.8
PER HOUSEHOLD PER ANNUM	£26
PRECEPT AMOUNT FOR 17-18/18-19/19-20 REMAINED AT	£ 25,515.00

**ADDITIONAL NOTES**

- 1 CLERKS HOURS INCREASED TO 6 PER WEEK IN 2021.
- 2 THE PLAY EQUIPMENT IS NOW INSURED THEREFORE RAISE IN PREMIUM.
- 3 THE PLAY EQUIPMENT IS REQUIRED BY INSURANCE TO BE ROSPA INSPECTED ANNUALLY
- 4 RETURN OF FACE TO FACE MEETINGS - BUDGET REQUIRED
- 5 NORMALLY AN ANNUAL INCREASE OF 2%
- 6 PKF LITTLEJOHN INVOICE INCREASED BY £100.
- 8 IN HOUSE TRAINING & CHAIRMANS TRAINING
- 9 INCLUDED NEW STORAGE BOXES FOR REVIEW OF ALL PC DOCUMENTS/GDPR
- 10 REDUCED AMOUNT - POLICY TO BE REVIEWED
- 11 POPPY WREATH COST
- 12 CURRENT CONTRACT RUNS TO 2023
- 15 NEW REQUIREMENT FOR STORAGE (NO LONGER AVAILABLE AT VILLAGE HALL)
- 17 FUNDING REQUIRED TO PROCEED WITH LHP REQUESTS/CCTV

Agreed at the PC Meeting of 15.11.21