

**HIGHWOOD PARISH COUNCIL**

**PARISH COUNCIL MEETING - PRECEPT AGREEMENT FOR 20/21 - 23RD NOVEMBER 2020**

	PRECEPT 20-21	ACTUAL SPEND 20-21	PROJECTED SPEND 20-21	BALANCE UNDER/OVER	PRECEPT 21-22
<b>RUNNING COSTS</b>					
1 PAYROLL (SALARY,TAX & PENSION,WFH)	£ 6,000.00	£ 3,190.60	£ 5,959.48	£ 40.52	£ 6,200.00
2 ANNUAL INSURANCE	£ 451.00	£ 590.00	0 -£	139.00	£ 700.00
3 ANNUAL PLAY INSPECTION	£ 400.00	£ 477.50	0 -£	77.50	£ 550.00
4 HALL HIRE/ZOOM	£ 140.00	£ 60.00	120 -£	40.00	£ 120.00
5 SUBSCRIPTIONS (EALC ANNUAL FEE)	£ 250.00	£ 214.00	0 £	36.00	£ 220.00
6 AUDIT - (INTERNAL & EXTERNAL)	£ 500.00	0 £	450.00 £	50.00 £	£ 500.00
7 UNITY BANK CHARGES	£ 92.00	£ 36.00	£ 36.00	£ 20.00	£ 72.00
8 TRAINING	£ 400.00	0	0 £	400.00	£0.00
9 OFFCE EXPENSES (TONER/PAPER)	£ 400.00	£ 138.00	£ 130.00	£ 262.00	£ 300.00
10 COUNCILLOR EXPENSES/MILEAGE	£ 500.00	£ -	£ 50.00	£ 450.00	£ 200.00
11 CHAIRMANS ALLOWANCE	£ 100.00	£ -	£ 50.00	£ 50.00	£100.00
12 GROUNDS MAINTENANCE	£ 2,000.00	£ 1,563.00	£ 437.00	£ 437.00	£ 2,000.00
13 PUBLIC WORKS LOAN REPAYMENTS	£ 10,338.00	£ 5,169.08	£ 5,169.08	£ 5,168.92	£ 10,338.00
14 ELECTION EXPENSES	£0.00	£0.00	£0.00	£0.00	£ 150.00
15 PARISH COUNCIL STORAGE	£ 180.00	£ -	£ 180.00	£ 180.00	£ 180.00
16 LOCAL COUNCIL ACCREDITATION	£ 100.00	£ -	£ 120.00	-£ 20.00	£ 20.00
					<b>£ 21,650.00</b>
<b>COMMUNITY PROJECTS</b>					
17 LOCAL HIGHWAYS PANEL REQUESTS					£ 10,201.00
PRECEPT FOR 21/22					<b>£ 31,851.00</b>
INCREASE					0
% INCREASE					0

**ADDITIONAL INFORMATION**

- 1 BASED ON THE CLERK WORKING 20 HOURS A MONTH WITH NO ADDITIONAL HOURS (INCLUDES WORKING FROM HOME ALL) INCLUDES SCALE
- 2 PREMIUM FOR 20-21 £590 PLUS ADDITIONAL £100 CONTINGENCY FOR ADDITIONAL ITEMS TO POLICY
- 3 ANNUAL COST WILL BE APPROX. £477.50 PLUS £72.50 FOR ADDITIONAL ITEMS TO THE POLICY

- 4 LIKELY TO SIGN UP TO ZOOM ANNUALLY.
- 5 EALC ANNUAL SUBSCRIPTION -- ALLOWED FOR A 2% INCREASE
- 6 AWAITING INVOICE FOR INTERNAL AUDIT - HEATHER HEELIS
- 8 £400 FROM PRECEPT NOT SPENT FOR 20-21 MOVED TO PROJECT ALLOCATION
- 9 EXPENSES TO BE PAID TO CLLR. CAMERON
- 10 REDUCED AMOUNT - POLICY TO BE REVIEWED
- 11 ROYAL BRITISH LEGION POPPY WREATH/DONATION DUE £50
- 12 AWAITING CONFIRMATION OF CONTRACT AMOUNT
- 14 ELECTION DUE 2021
- 15 INVOICE DUE FROM WOODHAM FERRERS & BICKNACRE PC @ £15 A MONTH
- 16 ESTMATED TO APPLY IN THIS FINANCIAL YEAR
- 17 FUNDING REQUIRED TO PROCEED WITH LHP REQUESTS/CCTV

Agreed at the PC Meeting of 23.11.20

POINT RAISE APRIL 2021